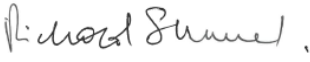


Single Member Cabinet Decision**Executive
Forward Plan
Reference****E3283**

Preparing for the Future Programme – Keynsham Civic Centre Redesign

Decision maker/s	Cllr Richard Samuel, Cabinet Member for Economic Development and Resources
The Issue	The re-design of the internal space in Keynsham Civic Centre will allow us to improve utilisation and capacity constraints of this office building and contribute to delivering existing budget savings in the Estates service from a reduction in our number of office buildings. The report seeks approval of capital budget for Keynsham Civic Centre Re-Design.
Decision Date	Not before 17 July 2021
The decision	The Cabinet Member agrees that they: <ul style="list-style-type: none">• Fully approve £1.655m from the provisional capital budget for Keynsham Civic Centre redesign for the Preparing for the Future Programme.• Delegate authority for future approval of provisional capital budget to the Director of Business Change and Customer Services in liaison with the Cabinet Member for Economic Development and Resources
Rationale for decision	By changing the way our office buildings are used there will be a break-down of the existing silo working between services, and the opportunity for increased collaboration between teams leading to improved staff morale, well-being and productivity.
Financial and budget implications	The project provides an opportunity to co-locate a range of council services in a single building, sharing resources and overheads while helping to enable a more joined up and collaborative approach. This co-location, together with provision of modern technology will increase flexibility and enable our workforce to tackle problems and queries as soon as they are received. The programme will enable reduced operating costs through a reduction of office buildings / rationalisation of office space along with the opportunity to create revenue through the commercial letting of Lewis House. This will contribute to delivering existing budget savings in the Estates Service from a reduction in our office buildings
Issues considered	Customer Focus; Sustainability; Human Resources; Property; Equality (age, race, disability, religion/belief, gender, sexual orientation); Corporate; Health & Safety; Impact on Staff
Consultation undertaken	Cabinet colleagues; Trades Unions; Overview & Scrutiny Panel; Staff; Other B&NES Services; Stakeholders/Partners; Section 151 Finance Officer; Chief Executive; Chief Operating Officer; Monitoring Officer
How consultation was carried out	Cabinet report E3261 Attendance at two Overview and Scrutiny panels

	<p>Monthly meetings with Trade Unions and staff</p> <p>Regular meetings with SLT and CMT</p>
Other options considered	<p>If we do not improve the efficiency of our building we will have a less efficient and responsive workforce who are restricted by ineffective processes and equipment. We will remain split across 4 offices across Bath, Keynsham and Midsomer Norton and continue to work in silos with very little space for team collaboration. This would not support a change in culture or prepare us for the future of working differently</p>
Declaration of interest by Cabinet Member(s) for decision:	None
Any conflict of interest declared by anyone who is consulted by a Member taking the decision:	None

Name and Signature of Decision Maker/s	<p>Cllr Richard Samuel</p> 
Date of Signature	26.07.21

Subject to Call-in until 5 Working days have elapsed following publication of the decision